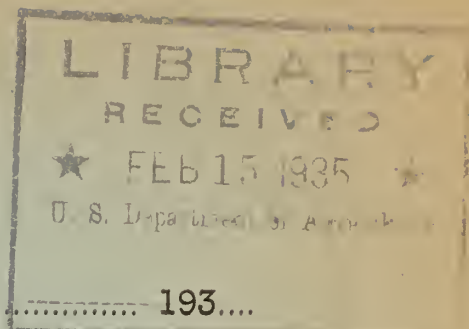


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FARM HOME ACCOUNT BOOK

For the year beginning 193....

Name.....

Address.....

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Prepared by
Bureau of Home Economics and Extension Service
United States Department of Agriculture
Washington, D. C.
January 1935

GENERAL DIRECTIONS

This book is intended for use in connection with a farm record book. It provides for a record of all cash receipts except receipts from the farm business, and for a record of family expenditures and savings. It also provides for a simple record of food and other products furnished by the farm for family use. Families who wish to keep a more detailed record of family business should ask for the account book put out by the State agricultural extension services.

To use this book, the first step is to draw up a budget or plan, showing the amounts of money which the family expects to receive, spend, and save, and also the products which the farm may be expected to furnish for the family's use during the year.

Then the cash item should be recorded from day to day under the appropriate headings. Expenditures should be entered at the time of purchase, whether they are paid for in cash or charged. Estimates of the product furnished by the farm for family use should be made at the end of each month, including all products brought into the house during the month, whether they are used then or later. Detailed directions for using each page are given at the top of that page.

The monthly summary figures should be checked each month against the budget, to see whether the plans for the year are being followed and whether any adjustments need to be made for the remaining months. At the end of the year, the record for the twelve months should be carefully compared with the budget estimates, and the two sets of figures used as a basis in planning next year's budget.

1

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[illegible]

[illegible]

Enter below, from day to day, the amount spent for food. Include all food materials purchased for the family's meals, all meals purchased away from home, also candy, ice cream, drinks, and other foods. (Do not include expenditures for soap, starch, or other articles purchased with food, but separate such items and enter under the proper headings on the following pages.)

[illegible]

FAMILY EXPENDITURES

CLOTHING

Keep separate clothing records for each member of the family, using this and the next three pages. Write each person's name at the head of a column, as indicated, with his or her expenditures below it. Include articles of ready-made clothing, materials for home-made clothing, and money paid out for sewing. Include also such items as umbrellas, pocketbooks, jewelry and other accessories, and shoe repair, cleaning and other upkeep of clothing. Divide expenditures for sewing supplies and cleaning materials among the members for whom they are to be used.

[illegible]

FAMILY EXPENDITURES

5

CLOTHING
(See page 4)

[illegible]

[illegible]

7

[illegible]

HOUSEHOLD SUPPLIES

Enter below expenditures for laundry soap, washing powder, cleansers, blueing, ammonia, stove polish, matches, shelf paper, toilet paper, string, and other household supplies. (Enter toilet expenditures under Personal Care.)

[illegible]

FAMILY EXPENDITURES

FURNISHINGS and EQUIPMENT

Enter below expenditures for furniture, floor coverings, curtains, shades, hangings, bedding, linen, tableware, kitchen utensils and equipment, sewing machines, lamps, pictures, ornaments, trunks, hand baggage, etc., and repairs for household furnishings and equipment.

HOUSING

Enter below expenditures for the house that can be separated from expenditures for the farm land and buildings, including repairs, taxes, fire insurance, interest on the mortgage, or rent. (Enter payments on the principal of the mortgage and improvements on the house under Savings.)

[illegible]

FAMILY EXPENDITURES

PERSONAL CARE

11

Enter below expenditures for toilet soap, tooth paste, cosmetics, combs, brushes, razors, and other toilet articles and supplies, and for hair cuts, shaves, shampoos, etc.

[illegible]

FAMILY EXPENDITURES

AUTOMOBILE

Enter below all expenditures for the purchase, operation, and upkeep of automobiles and trucks used for the family and for the farm business. At the end of the year, estimate how much of the total expenditure was used for the family, and enter the family's share on the summary page of this book. (The farm's share should be entered in a farm record book.)

[illegible]

FAMILY EXPENDITURES

13

AUTOMOBILE
(See page 12)

OTHER TRANSPORTATION

Enter below expenditures for transportation, such as trolley, bus, taxi, and train fares, but not for family automobiles or horses. All expenses for horses should be recorded in a farm record book and the family's share of that total transferred to the summary page of this book at the end of the year.

[illegible][illegible]

FAMILY EXPENDITURES

MEDICAL CARE

Enter below expenditures for doctor, dentist, oculist, nurse, hospital, medicines, eye glasses, etc., and health and accident insurance.

EDUCATION

Enter below expenditures for school books, school supplies, tuition, fees, board at school, music lessons, dancing lessons, etc.

[illegible]

FAMILY EXPENDITURES

15

RECREATION

Enter below expenditures for newspapers, magazines and books; movies, dances, and other amusements; toys, games, sports and athletic supplies; radio and musical instruments; dues to clubs and social organizations; family pets; tobacco, gum, etc. Include also vacation expenses not recorded under food and transportation.

[illegible]

FAMILY EXPENDITURES

COMMUNITY WELFARE

Enter below contributions to church,
Sunday school, community chest, etc., and
taxes (income, poll, personal property)
not recorded elsewhere.

GIFTS TO PERSONS OUTSIDE THE FAMILY

Enter below expenditures for gifts to persons not living with the family. (Enter gifts within the family under the proper expenditure heading.)

[illegible]

MISCELLANEOUS ITEMS

[illegible]

17

[illegible]

for the year is being followed.

[illegible]

At the end of the year, enter the totals for the 12 months in the summary column for the year. Get the net farm cash income for the year from a farm record book and complete the summary for the year. If the total cash receipts and total disbursements for the year do not balance fairly closely, try to account for the difference. Compare these summary figures with the budget estimates to see how well the family has followed its plan and where the plan might have been improved; then use these two sets of figures in planning next year's budget.

SUMMARY FOR MONTH OF-

Item	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
OTHER CASH RECEIPTS	\$						
TOTAL							
FAMILY EXPENDITURES							
Food							
Clothing, family total							
Name							
Name							
Name							
Name							
Name							
Name							
Fuel, light and power							
Household supplies							
Other operating							
Furnishings, equipment							
Housing							
Personal care							
Automobile							
Other transportation							
Medical care							
Education							
Recreation							
Community welfare							
Gifts outside family							
Miscellaneous items							
Total expend.							
SAVINGS							

Item	BUDGET for year		SUMMARY for year		Month	Item	Quantity	Value	
	Quan- tity	Value	Quan- tity	Value				\$	
FOOD		\$		\$					
Meat									
Poultry									
Eggs									
Milk									
Vegetables									
Fruits									
Other									
Total									
OTHER PRODUCTS									
Wood									
Ice									
Tobacco									
Wool									
Other									
Total									
TOTAL PRODUCTS									
Month	Item	Quan- tity	Value						
			\$						
Total					Total				

Item	BUDGET for year		SUMMARY for year		Month	Item	Quantity	Value	
	Quan- tity	Value	Quan- tity	Value				\$	
FOOD		\$		\$					
Meat									
Poultry									
Eggs									
Milk									
Vegetables									
Fruits									
Other									
Total									
OTHER PRODUCTS									
Wood									
Ice									
Tobacco									
Wool									
Other									
Total									
TOTAL PRODUCTS									
Month	Item	Quan- tity	Value						
			\$						
Total					Total				

PRODUCTS FURNISHED BY THE FARM FOR FAMILY USE (Continued)

[illegible]

